

AGENDA
NORTHERN INYO HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
March 18, 2020 at 5:30 p.m.
2957 Birch Street, Bishop, CA

Northern Inyo Healthcare District invites you to join this Webex meeting:

Link to Join the Meeting: <https://nihd-it.my.webex.com/nihd-it.my/j.php?MTID=m09fb1ff7e2c9e3df6f3fd9f55254e3e6>

Meeting number (access code): 627 680 945

Meeting password: fyN9rhHX

To Join by Phone: 1-510-338-9438

Access Code: 627 680 945

1. Call to Order (at 5:30 pm).
2. **Public Comment:** At this time, persons in the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. Members of the audience will have an opportunity to address the Board on every item on the agenda, and speakers are limited to a maximum of three minutes each. The Board is prohibited from generally discussing or taking action on items not included on the agenda.
3. Adjournment to Closed Session to/for (approximately 6pm):
 - A. Confer with Legal Counsel regarding threatened litigation, 1 matter pending (*pursuant to Government Code Section 54956.9(d)(2)*).
 - B. Conference with Labor Negotiator: Unrepresented Employee, Chief Operating Officer/Interim Chief Executive Officer (*Government Code Section 54957.6*)
 - C. Conference with Legal Counsel regarding existing litigation, Inyo County Local Agency Formation Commission and Northern Inyo Healthcare District v. Southern Mono Healthcare District (*pursuant to Government Code Section 54956.9*).
4. Return to Open Session and report of any action taken in Closed Session.
5. New Business:
 - A. Building separation construction project change order funding (*action item*).
 - B. Tier One Benefit Policy and Procedure approval (*action item*).
 - C. Annual Compliance Program Review for Pioneer Home Health and Hospice of the Owens Valley (*action item*).

- D. Approval of appointment of District Compliance Officer to be Corporate Compliance Officer for Pioneer Home Health (*action item*).
 - E. Pioneer Home Health update and request for ongoing support (*action item*).
 - F. COVID 19 (Coronavirus) update (*information item*).
 - G. Oral recommendation regarding proposed changes to salary and/or fringe benefits of Chief Operating Officer/Interim Chief Executive Officer (*action item*).
 - H. Approval of the purchase of BBraun Smartpump IV Pump and software licenses as discussed in attached contracts. (*action item*).
6. Old Business:
- A. Governance consultant update (*information item*).
 - B. Pioneer Medical Associates Lease (*action item*).
 - C. Compliance Department quarterly report (*action item*).
 - D. Update on responses to NIHD Legal Services RFP (*information item*).
 - E. Approve audit documents, Wipfli Management Representations and Subsequent Events, as submitted by Chief Financial Officer and authorize Chairperson to sign (*action item*).
7. Reports (*information items*):
- A. RHC Building update
8. Chief of Staff Report, William Timbers, MD:
- A. Medical Staff Appointment (*action item*):
 - 1. Casey Graves, MD (*emergency medicine*) – Provisional Active Staff
 - B. Policy and Procedure approvals (*action items*):
 - 1. *Cleaning and Disinfecting of Transesophageal Echo (TEE) Probe using Glutaraldehyde Use Station (GUS) Disinfection Soak Station*
 - 2. *Misoprostol for Cervical Ripening*
 - 3. *Naloxone (Narcan) Distribution*
 - 4. *Oxytocin (Pitocin) Administration*
 - C. Annual Approvals (*action items*):
 - 1. Critical Indicators
 - i. ICU
 - ii. Medical Services
 - iii. Perinatal
 - 2. Policies and Procedures

- i. *Plan to Eliminate or Substantially Reduce Medication-Related Errors*
- ii. *Standardized Procedure – Emergency Care Policy for the Nurse Practitioner or Certified Nurse Midwife*
- iii. *Standardized Protocol – Emergency Care Policy for the Physician Assistant*
- iv. *Standardized Procedure – Medical Screening Examination for Obstetrical Patient*
- v. *Standardized Procedures for Medical Functions by RN in the Emergency Department*

3. Radiation Safety Policies

- i. *ALARA Program*
- ii. *DI – Area Monitoring and Controls*
- iii. *DI – Radiation Protection for the Patient*
- iv. *DI – Reportable/Recordable Events in CT, Fluoroscopy and Nuclear Medicine*
- v. *DI – CT Radiation Safety Policy*
- vi. *DI – Lead Apron/Protective Equipment Policy*
- vii. *Diagnostic Imaging – C-Arm (Fluoroscope) Radiation Safety*
- viii. *Diagnostic Imaging – Disposal of Radioactive Sharps*
- ix. *Diagnostic Imaging – Handling of Radioactive Packages, Non-nuclear medicine personnel*
- x. *Diagnostic Imaging – Nuclear Medicine New Employee/Annual Orientation*
- xi. *Diagnostic Imaging – Ordering Radioactive Materials*
- xii. *Diagnostic Imaging – Radioactive Material hot Lab Security*
- xiii. *Diagnostic Imaging – Radioactive Material Spills Procedure*
- xiv. *Diagnostic Imaging – Radioactive Materials Delivery After-hours Policy/Procedure*
- xv. *Diagnostic Imaging – Radioactive Waste Storage and Disposal*
- xvi. *Dosimetry Program – Occupational Radiation Exposure Monitoring Program*
- xvii. *Radiation Policy for Management of Patients with Excessive Exposure*
- xviii. *Radiation Safety Committee*
- xix. *Radiology Services Pregnant Personnel*
- xx. *Responsibilities and Duties of Radiation Safety Committee (RSC)*

D. Physician recruitment update (*information item*).

Consent Agenda (action items)

9. Approval of minutes of the February 13 2020 special meeting
10. Approval of minutes of the February 18 2020 regular meeting
11. Financial and statistical reports as of January 2020
12. Policy and Procedure annual approvals
13. Interim Chief Executive Officer Report
14. Chief Operating Officer Report
15. Chief Nursing Officer Report
16. Chief Financial Officer Report

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17. Reports from Board members (*information items*).
 18. Adjournment.

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a District Board meeting, please contact administration at (760) 873-2838 at least 48 hours prior to the meeting.